



**Board of Assessors  
730 Massachusetts Avenue  
Arlington, MA 02476**

Date: 01/09/2023

Time: 5:30 pm

Location: Assessors' Office Conference Room, 1<sup>st</sup> Floor, Town Hall

**Minutes:**

The meeting was called to order at 5:30 pm, by William Zagata. Mary Winstanley O'Connor seconded the motion. William Zagata voted yes, Gordon Jamieson voted yes and Mary Winstanley O'Connor voted yes.

- In attendance: Mary Winstanley O'Connor, Gordon Jamieson, William Zagata and Dana Mann.
- Gordon Jamieson inquired as to the number of commercial properties located in Arlington. The number of commercial properties was provided by the Director. Mr. Jamieson further inquired as to the Board's authority to implement penalties for non-compliance of I&E requests. Chapter 59 section 38D of Mass. General Laws, was examined and discussed.
- Motion was made by Mr. Jamieson to begin implementation of penalties for non-compliance of I & E returns as per Chapter 59 section 38D. Motioned seconded by Ms. O'Connor.
  - Mary Winstanley O'Connor voted yes
  - Gordon Jamieson voted yes
  - William Zagata voted yes
- Warrant article language for funding of Certification Year 2025 was approved. The Director was instructed to submit for Town Meeting.
- Gordon Jamieson inquired about compliance with DOR Audit Notes pertaining to cyclical inspections. Director Mann was instructed to seek clarification from DOR representative.
- Motion to enter executive session at 6:15 pm was made by William Zagata. Seconded by Gordon Jamieson.
  - Mary Winstanley O'Connor voted yes
  - Gordon Jamieson voted yes
  - William Zagata voted yes
- Motion to exit executive session and adjourn the meeting was made by Gordon Jamieson at 7:37 pm. Seconded by Mary Winstanley O'Connor.
  - Mary Winstanley O'Connor voted yes
  - Gordon Jamieson voted yes
  - William Zagata voted yes
- Next meeting planned for January 30, 2023

Respectfully submitted,  
Dana Mann